

# Parker County ESD Personnel

## Closeout Sheet

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

STATION: \_\_\_\_\_

ITEMS NEEDED	CHECKED	OFFICER'S NAMES & NOTES
VFIS Insurance Cancelled		
PPE & Radio Collected, Returned to Admin		
Fuel PIN # Removed		
Computer Login & Email Removed		
Door Code Access Removed		
Station Roster Updated		
Personnel & Training Files Moved To Inactive		
This Form Completed & In File		

Submitted By: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

