

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR

December 21, 2022

Commissioner Mark Jack called the meeting to order at 10:09 am, Commissioner's present were Mark Jack, Ben Overholt, Saxon Bailey and Shawn Scott. Commissioner Brandon Tatarevich was absent.

REGULAR MEETING

Item 1. Public Comment: None

Item 2. Minutes: Commissioner Shawn Scott made a motion to approve the minutes from November 16, 2022, as presented, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Item 3. Financials: Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating \$5,253,900.95 Cash Reserve \$1,473,523.53
- B) Payroll for November \$379,133.06

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded Commissioner Saxon Bailey. Vote 4-0 motion carries.

Item 4. Presidents Report: Commissioner Mark Jack discussed that 3 of the Commissioner's are up for renewal. Commissioner's Mark Jack, Ben Overholt and Shawn Scott.

Item 5. Chief's Report: Presented by Chief Watson:

- A) Operations – Chief Stephen Watson discussed that Station 54 trusses ordered/Framing due to start after the 1st of the year. Lockers completed and at Station 48. Chief Stephen Watson discussed that Zeb Cummins was promoted to Lieutenant. Chief Stephen Watson discussed significant calls, by shift.
- B) Training – Chief Stephen Watson presented the training, the double wide live fire prop has been delivered, discussed that the Weatherford Prop was used for live fire.

C) Sales Tax – Sales Tax revenue for the month of November was \$12,312.91 and 1-A - \$372,188.00.

Item 6. Fire Apparatus:

Chief Stephen Watson discussed the need to go ahead and purchase Chassis for upcoming apparatus needs. We received 3 quotes from Moritz, Karl Klement and Rodger Williams. Chief Stephen Watson discussed the Moritz quote was the best in pricing at \$207, 007.00 for the following chassis 2023, 3500 Crew Cab, 2023 5500 Crew Cab, and 2023 5500 Reg Cab. Commissioner Mark Jack made a motion to approve the quotes from Moritz in the amount of \$207,007.00, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries.

Item 7. Station 47:

Chief David Pruitt discussed the bids for the demolition at Station 47, Chief Pruitt mentioned that the best bid was from MH Construction in the amount of \$28,800.00. Commissioner Shawn Scott made a motion to approve the quote from MH Construction for the demolition of Station 47, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carries.

Item 8. Concrete:

Chief David Pruitt discussed the concrete work that needs to be done at the training center under the props. Commissioner Mark Jack made a motion to approve the quote from TEXPRO in the amount of \$12,034.73, but need to talk with TEXPRO regarding the PSI on the concrete, Chief David Pruitt to clarify the pricing not to exceed \$15,000.00 for the concrete work, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Item 9. First Financial:

Justin Hooper, Amber Allen, Jordan Haynes and Stephen Flores from First Financial Bank came to the meeting to discuss the opportunity for us to move the banking to First Financial and to clarify some reports that are needed for Audit purposes. Commissioner Ben Overholt made a motion to approve opening accounts with First Financial and authorize Mark Jack and Ben Overholt to sign the contract with First Financial, seconded by Commissioner Shawn Scott. Vote 4-0, motion carries.

Commissioner Ben Overholt made a motion to approve that all 5 Commissioner's, Mark Jack – President, Brandon Tatarevich – Vice President, Ben Overholt – Secretary, Shawn Scott – Treasury, Saxon Bailey – Commissioner be

signers on all accounts with First Financial, with dual control on all accounts. Vote 4-0, motion carries.

Item 10. Resource Officer: No Action. Commissioner Shawn Scott made a motion to table this agenda item, seconded by Commissioner Ben Overholt. Vote 4-0, motion carries.

Item 11. Executive Session: No Action

Item 12. Results from Executive: No Action

Item 13. Next Meeting: January 19, 2023, at 10:00 am

Item 14. Adjourn: Adjourn at 2:10 pm

Ben Overholt – Secretary

Date