

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

May 23, 2024

Commissioner Mark Jack called the meeting to order at 10:00 am. The Commissioner's present were Mark Jack, Saxon Bailey, Ben Overholt and Brandon Tatarevich. Commissioner Shawn Scott was absent.

REGULAR MEETING

Item 1. George, Morgan & Sneed: Mark Hamilton from G,M & S presented to the Board the audit report for FY 22/23. Commissioner Ben Overholt made a motion to approve the report from G, M & S, seconded by Commissioner Brandon Tatarevich. Vote 4 – 0, motion carried.

Item 2. Public Comment: None

Item 3. Minutes 4/17/24: Commissioner Saxon Bailey made a motion to approve the minutes from 04/17/2024 as presented, seconded by Commissioner Ben Overholt. Vote 4-0, motion carried.

Item 4. Financials: Commissioner Mark Jack presented financials:

- A) Bank Balances – Operating FF – Operating:
\$911,587.75 Sweep Account \$6,850,743.60 Cash
Reserve \$2,281,565.94, Construction Acct -
\$3,522,278.81, Texas Class - \$5,213,084.41
- B) Payroll for April \$506,848.97

Commissioner Saxon Bailey made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

Item 5. Presidents Report: Commissioner Mark Jack discussed that Commissioner Shawn Scott and Commissioner Mark Jack attended the PFIA/GFOAT/TASBO Training, hosted by Texas Class.

Item 6. Chief's Report: Presented by Chief Watson:

- Brandon Poe started May 20th
- (7) Preventative maintenance for the month
- New brush 48 plumbing and upfit in shop

- E101 is a Sargent's for head gasket and machine shop work.
- Truck 35 warranty work at Cummins and now at Siddon & Martin for aerial annual testing.
- Rescue 48 is due to come back on Thursday from the body shop.
- E-34 all four brakes replaced.
- Tanker 37 tank scheduled to go back early next week.
- Station 47 – rough ins complete, exterior metal started.
- Concrete apron in rear, foam insulation scheduled, masonry early June.
- Station 46 framing complete, rough in started. The TXDot project on FM 920 there at the station entrance is almost complete.
- Sales Tax for the month of May – 1A – \$522,505.02
other Sales Tax - \$12,976.04
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- **Training Center:**
- AFC installed the standpipe.
- Installed most of the electrical
- Continued interior fabrication.
- Septic system passed inspection.
- Final grading and site prep underway.
- Current Training – RT130
- Upcoming Training – Steep pitch roof operations.

Item 7. Type VI Brush:

No action.

Item 8. FY 2024/2025 Budget:

Chief Stephen Watson discussed the preliminary budget for FY 2024/2025.

Item 9. Salary & Benefits:

Chief Stephen Watson discussed with the Board the salary and benefits. Commissioner Ben Overholt made a motion to approve the salaries for FY 2024/2025 as presented, seconded by Commissioner Saxon Bailey. Vote 4=-0 motion carried.

Break at 11:31

Went into Executive Session

Item 10. Exec. Session:

Back in regular session at 12:58

Item 11. Executive Session:

Commissioner Brandon Tatarevich made a motion to approve the employee evaluation of Chief Stephen Watson and increase his salary to \$155,000.00 per year, seconded by Commissioner Ben Overholt. Vote 4-0, motion carried.

Item 12. Next meeting:

June 19, 2024 at 10:00 am

Item 13. Adjourn:

Adjourn at 1:01 pm

Ben Overholt – Secretary

Date