

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR

August 28, 2024

Commissioner Brandon Tatarevich called the meeting to order at 10:01 am. The Commissioner's present were Brandon Tatarevich, Saxon Bailey, Shawn Scott and Ben Overholt. Commissioner Mark Jack was absent.

REGULAR MEETING

Item 1. Public Hearing: None

Public Hearing ended at 10:25

Regular meeting began at 10:26 am.

Item 2. Budget FY 24/25: Chief Stephen Watson discussed the proposed budget for FY 24/25. Commissioner Shawn Scott made a motion to approve the budget for FY 24/25 as presented, seconded by Commissioner Overholt. Vote 4-0, motion carried.

Item 3. Tax Rate FY24/25: Chief Stephen Watson discussed the tax rate for this fiscal year. Commissioner Shawn Scott made a motion to approve the tax rate at \$.10/\$100, seconded by Commissioner Ben Overholt. Vote 4-0, motion carried.

Item 4. Public Comment: None

Item 5. Minutes: Commissioner Shawn Scott made a motion to approve the minutes from July 17 and August 6, as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

Item 6. Financials: Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:
\$2,125,741.95 Sweep Account \$4,709,893.24 Cash Reserve \$2,304,583.07, Construction Acct - \$1,949,923.18, Texas Class - \$5,287,784.08
- B) Payroll for July \$541,114.66

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

<u>Item 7. Presidents Report:</u>	No action
<u>Item 8. Chief's Report:</u>	Presented by Chief Watson:
	<ul style="list-style-type: none"> • (5) preventative maintenance completed • Continue upfit on the new Brush 48 truck • E101 is still at Sargent's • Tanker 34 Spring Shop • Brush 51 back from California • Hiring process is completed • Alarm assignments being worked out with 47 updates • The facility maintenance position has been posted • Upgraded access controls at all stations • Year to date call volume down 3% from last year • Tower construction is complete • Framing in 60 x 100 metal building completed. • <ul style="list-style-type: none"> • Sales Tax for the month of August – 1A – \$540,936.35 other Sales Tax - \$14223.65 • No training report this month.
<u>Item 9. Amendments:</u>	<p>Chief Stephen Watson went over the line items that he needed adjustments to.</p> <ul style="list-style-type: none"> • 609 - Supplies \$1,000.00 • 6040 – Dues & Subscriptions \$13,000.00 • 6060 – Legislative Expenses reduce -\$64500.00 • 611 – Fire Alarm – increase \$15,000.00 to 36,500.00 • 6140 – Insurance – increase \$500.00 to \$173,136.00 • 5047 – Rescue Equip – increase \$4,000.00 from 5141 • 5102 – Tires – increase \$10,000.00 from 5107 • 5107 – Hose/Nozzle – reduce by \$10,000.00 • 5141 – Turn Out Gear – reduce by \$8000.00 • 5142 Gear Cleaning – Increase by \$4,000.00 • 5161 Class A & B – increase by \$11,000.00 from 6060. • Fire Alarm Furnishings reduce to \$199,622.00 •
	<p>Commissioner Ben Overholt made a motion to approve the budget amendments as presented, seconded by Commissioner Shawn Scott. Vote 4-0, motion carried.</p>
<u>Item 10. Exec. Session:</u>	Board went into Executive Session at 11:35

Back in regular session at 12:09 pm

Item 11. Exec. Session:

Commissioner Ben Overholt made a motion to approve the employee evaluation of Elizabeth Giles and increase her salary to \$77,000.00, seconded by Commissioner Shawn Scott. Vote 4-0 motion carried.

Item 12. Next meeting:

September 17, 2024 at 10:00 am

Item 13. Adjourn:

Adjourn at 12:15

Ben Overholt – Secretary

Date