

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

August 28, 2024

Commissioner Brandon Tatarevich called the meeting to order at 10:01 am. The Commissioner's present were Brandon Tatarevich, Saxon Bailey, Shawn Scott and Ben Overholt. Commissioner Mark Jack was absent.

REGULAR MEETING

Item 1. Public Hearing:

None

Public Hearing ended at 10:25

Regular meeting began at 10:26 am.

Item 2. Budget FY 24/25:

Chief Stephen Watson discussed the proposed budget for FY 24/25. Commissioner Shawn Scott made a motion to approve the budget for FY 24/25 as presented, seconded by Commissioner Overholt. Vote 4-0, motion carried.

Item 3. Tax Rate FY24/25:

Chief Stephen Watson discussed the tax rate for this fiscal year. Commissioner Shawn Scott made a motion to approve the tax rate at \$.10/\$100, seconded by Commissioner Ben Overholt. Vote 4-0, motion carried.

Item 4. Public Comment:

None

Item 5. Minutes:

Commissioner Shawn Scott made a motion to approve the minutes from July 17 and August 6, as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

Item 6. Financials:

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:
\$2,125,741.95 Sweep Account \$4,709,893.24 Cash
Reserve \$2,304,583.07, Construction Acct -
\$1,949,923.18, Texas Class - \$5,287,784.08
- B) Payroll for July \$541,114.66

Commissioner Ben Overholt made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

Item 7. Presidents Report:

No action

Item 8. Chief's Report:

Presented by Chief Watson:

- (5) preventative maintenance completed
- Continue upfit on the new Brush 48 truck
- E101 is still at Sargent's
- Tanker 34 Spring Shop
- Brush 51 back from California
- Hiring process is completed
- Alarm assignments being worked out with 47 updates
- The facility maintenance position has been posted
- Upgraded access controls at all stations
- Year to date call volume down 3% from last year
- Tower construction is complete
- Framing in 60 x 100 metal building completed.
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- Sales Tax for the month of August – 1A – \$540,936.35
other Sales Tax - \$14223.65
- No training report this month.

Item 9. Amendments:

Chief Stephen Watson went over the line items that he needed adjustments to.

- 609 - Supplies \$1,000.00
- 6040 – Dues & Subscriptions \$13,000.00
- 6060 – Legislative Expenses reduce -\$64500.00
- 611 – Fire Alarm – increase \$15,000.00 to 36,500.00
- 6140 – Insurance – increase \$500.00 to \$173,136.00
- 5047 – Rescue Equip – increase \$4,000.00 from 5141
- 5102 – Tires – increase \$10,000.00 from 5107
- 5107 – Hose/Nozzle – reduce by \$10,000.00
- 5141 – Turn Out Gear – reduce by \$8000.00
- 5142 Gear Cleaning – Increase by \$4,000.00
- 5161 Class A & B – increase by \$11,000.00 from 6060.
- Fire Alarm Furnishings reduce to \$199,622.00
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Commissioner Ben Overholt made a motion to approve the budget amendments as presented, seconded by Commissioner Shawn Scott. Vote 4-0, motion carried.

Item 10. Exec. Session:

Board went into Executive Session at 11:35

Back in regular session at 12:09 pm

Item 11. Exec. Session:

Commissioner Ben Overholt made a motion to approve the employee evaluation of Elizabeth Giles and increase her salary to \$77,000.00, seconded by Commissioner Shawn Scott. Vote 4-0 motion carried.

Item 12. Next meeting:

September 17, 2024 at 10:00 am

Item 13. Adjourn:

Adjourn at 12:15

Ben Overholt – Secretary

Date