

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

**July 17, 2024**

Commissioner Mark Jack called the meeting to order at 10:03 am. The Commissioner's present were Mark Jack, Saxon Bailey, Brandon Tatarevich and Shawn Scott. Commissioner Ben Overholt was absent.

**REGULAR MEETING**

**Item 1. Public Comment:**

None

**Item 2. Minutes 6/19& 6/28/24:**

Commissioner Saxon Bailey made a motion to approve the minutes from June 19 and June 28, 2024 as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

**Item 3. Financials:**

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:  
\$1,000,000.00 Sweep Account \$5,981,817.44 Cash  
Reserve \$2,296,801.56, Construction Acct -  
\$2,408,990.43, Texas Class - \$5,260,448.70
- B) Payroll for June \$537,345.00

Commissioner Saxon Bailey made a motion to approve the financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

**Item 4. Presidents Report:**

Commissioner Mark Jack discussed the Legislative meetings that Chief Stephen Watson and Commissioner Mark Jack attended in Austin.

**Item 5. Chief's Report:**

Presented by Chief Watson:

- (6) Preventative maintenance completed.
- Continue upfit on new Brush Truck.
- E101 still in-frame overhaul.
- Engine 34 fuel system getting rebuilt.
- Front end rebuilt on Engine 234.
- Promotional process complete for 47.
- Brandon Harer appointed Interim training officer.
- Year to date call volume 3392

- Year to date last year 3394.
- Engine 51 rescue in Tarrant County at structure fire.
- Classroom prepped and moved to back of property.
- Crush asphalt hauled to the well, thanks Pct 1.
- Sales Tax for the month of July – 1A – \$516,846.52  
other Sales Tax - \$12,470.22
- No training report this month.

**Item 6. Budget Amendments:**

Chief Stephen Watson went over the line items that he needed adjustments to.

- 609 Supplies \$4,000.00
- 5109 Water \$6,000.00
- 8043 – A& S
- 8044 Health Insurance - \$150,000.00
- 

Commissioner Brandon Tatarevich made a motion to approve the budget amendments as presented, seconded by Commissioner Shawn Scott. Vote 4-0, motion carried.

**Item 7. Capital Outlay FA:**

Chief Stephen Watson discussed the need to add a Capital Outlay Account for Fire Alarm with Texas Class. Commissioner Shawn Scott made a motion to approve the Capital Outlay Account for Fire Alarm, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

**Item 8 Training Facility:**

Chief Stephen Watson discussed the utility building finish out at the training center. Commissioner Mark Jack made a motion to approve the quote from AGL Construction in the amount of \$27,888.85, and authorized to completed project not to exceed \$36,000.00, seconded by Commissioner Brandon Tatarevich. Vote 4-, motion carried.

**Item 9. Budge Review FY24/25:**

Chief Stephen Watson discussed the budget for FY 24/25.

**Item 10. Exec. Session:**

No Action.

**Item 11. Exec. Session:**

No Action

**Item 12. Next meeting:**

August 6, 2024 Proposed Tax Rate Meeting and August 28, 2024 Regular Board Meeting, both at 10:00 am.

**Item 13. Adjourn:**

Adjourn at 12:01

Ben Overholt – Secretary

Date