

**PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1
BOARD OF COMMISSIONERS MEETING MINUTES FOR**

December 27, 2024

Commissioner Mark Jack called the meeting to order at 10:18 am. The Commissioner's present were Mark Jack, Saxon Bailey, and Shawn Scott. Commissioners Brandon Tatarevich and Ben Overholt were absent.

REGULAR MEETING

Item 1. Public Comments:

None

Item 2. Minutes 11/21/24:

Commissioner Shawn Scott made a motion to approve the minutes from November 21, 2024 as presented, seconded by Saxon Bailey. Vote 3-0, motion carried.

Item 3. Financials:

Commissioner Shawn Scott presented financials:

- A) Bank Balances – Operating FF – Operating:
\$1,000,000.00 Sweep Account \$1,392,651.60 Cash
Reserve \$2,335,589.52, Construction Acct - \$1914.49
Texas Class - \$7,042,987.03
- B) Payroll for November \$1,00,461.62

Commissioner Saxon Bailey made a motion to approve the financials as presented, seconded by Commissioner Mark Jack. Vote 3-0, motion carried.

Item 4. Chief's Report:

Presented by Chief Watson:

- Engine 51 in Service
- Brush 48 completed and in service
- Generators serviced
- Calls year to date 6193
- Robert Lambert was hired for the BC position, starting date of 01/20/2025
- Winter Prep began at Stations.
- Planning on the fleet facility and warehouse has started
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- Sales Tax for the month of December – 1A – \$548,451.66
other Sales Tax - \$12,396.57

Item 5. MOU/Weatherford ISD:

Chief Stephen Watson discussed the Internship with Weatherford ISD for Fire Alarm. Commissioner Shawn Scott made a motion to approve the MOU with Weatherford ISD pending approval of legal counsel and allow Chief Watson to sign, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carried.

Item 6. Wise County ESD1:

Chief Stephen Watson discussed the automatic aid agreement with Wise County ESD 1. Commissioner Shawn Scott made a motion to approve the automatic aid agreement, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carried.

Item 7. G,M& S:

Liz Giles discussed the engagement letter from George, Morgan and Sneed for the Audit FY 23/24. Commissioner Shawn Scott made a motion to approve the engagement letter, and authorized Commissioner Mark Jack and Chief Stephen Watson to sign, seconded by Commissioner Saxon Bailey. Vote 3-0, motion carried.

Item 8. Employee Policy:

Chief Stephen Watson discussed the items that he would like to update within the Employee Policy Handbook:
Max to date on PTO time, 440 year/40 hour, 620 year/53 hour.

0-5 168 hours
5-10 224 hours
10 + 280 hours

Commissioner Saxon Bailey made a motion to approve the employee policy change, seconded by Commissioner Shawn Scott. Vote 3-0, motion carried.

Break at 12:20
Back in session 12:40

Item 9. SCBA Compressors:

Chief Stephen Watson discussed the quote from Siddons-Martin for SCBA Compressors. Commissioner Shawn Scott made a motion to approve the quote from Siddons-Martin for (3) SCBA Compressors (\$48,309.17 each), Facility Capital #46& 47, seconded by Commissioner Saxon Bailey. Vote 3 – 0, motion carried.

Item 10. Old Peaster Station:

Authorize staff to get with Ken Campbell regarding lease to own, Government to Government.

Item 11. Surplus Property:

Chief Stephen Watson discussed the following vehicle for surplus, 2015 Dodge R47 VIN# 3C7WRNFLA4FG706152. Commissioner Shawn Scott made a motion to approve R47 for surplus, seconded by Saxon Bailey. Vote 3-0, motion carried.

Item 12. Executive session:

No Action

Item 13. Executive session:

No Action

Item 14. Next meeting:

January 24, 2025 at 10:00 am

Item 15. Adjourn:

Adjourned at 1:36 pm

Ben Overholt – Secretary

Date