

Parker County Emergency Services District No 1

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Open Records Request

Government agencies are authorized to charge per page for paper copies as well as for the computer time and personnel time required to complete an Open Records request, and there may also be a postage charge and/or a charge for a CD or computer diskette. There will be a \$.10 per page processing fee, and an hourly charge of \$15 an hour over 30 minutes.

Please fill out the following:

Date:

Name	
Company	
Address	
Phone Number	Fax:
Email	
Signature	

Type of Request

☐ Fire Report

☐ Insurance (Auto Accident)

☐ Records Request

Please specify information to be provided including dates, times. _____

Date Request Received _____

Date Forms Picked Up _____

Signature _____