

PARKER COUNTY EMERGENCY SERVICES DISTRICT NO. 1  
BOARD OF COMMISSIONERS MEETING MINUTES FOR

**January 21, 2026**

Commissioner Mark Jack called the meeting to order at 10:06 am. The Commissioner's present were Mark Jack, Brandon Tatarevich, Saxon Bailey, and Ben Overholt (came into meeting at 10:10). Commissioner Shawn Scott was absent.

**REGULAR MEETING**

**Item 1. Swearing In:**

Commissioner Precinct#1 George Conley, swore in Commissioner's Brandon Tatarevich and Saxon Bailey, for another 2-year term ending on 12/31/2027.

**Item 2. Public Comment:**

None

**Item 3. Minutes 11-17& 12-17 25:**

Commissioner Saxon Bailey made a motion to approve the minutes from November 17 and December 17, 2025, as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

**Item 4. Financials:**

Commissioner Mark Jack presented financials:

- A) Bank Balances – Operating FF – Operating:  
\$1,000,000.00 Sweep Account \$7,466,151.36 Cash  
Reserve \$2,802,016.00, Construction Acct - \$256.30  
Texas Class - \$10,708,317.34
- B) Payroll for December \$888,548.33

Commissioner Ben Overholt made a motion to approve the Financials as presented, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

**Item 5. President's Report:**

Commissioner Mark Jack discussed the Safe-D conference coming up.

**Item 6. Chief's Report:**

Presented by Chief Watson:

- YTD call volume 380 calls
- Same time last year 355 calls
- Calendar Year total (2025) 7,240 calls for service
- Processing Rescue Equipment Grants (TFS 95/5)
- Total Equipment values approximately \$209,000.00
- District contribution \$25,500.00

- All reporting capabilities are operational in Red Alert
- B Shift completed live fire training with Wise County (E47, E51, BC101)
- Captain Sereika completed Battalion Chief Step-Up task book.
- Structure Fire – Station 34 area 12/30
- Grass Fire – Station 54 12/30
- Telehandler has been purchased from Ritchie Brothers

Sales tax 1-A \$631,343.50, Reg - \$10,329.14

April Baldwin presented the last quarter of 2025 report for fire Alarm.

**Item 7. Personnel Policy Update :** Chief Stephen Watson discussed the changes on PTO and Holiday PTO to the board. Commissioner Ben Overholt made a motion to approve the changes in the personnel handbook, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carried.

**Item 8. ILA - Equipment:** No action

**Item 9. Radio Tower at Well:** No action

**Item 10. Second Floor:** Chief Stephen Watson discussed the contract with Second Floor Strategies. Commissioner Ben Overholt made a motion to authorize Chief Stephen Watson and Commissioner Mark Jack to negotiate with Second Floor Strategies, second by Commissioner Brand Tatarevich. Vote 4-0 motion carried.

**Item 11. G,M & S Audit:** Commissioner Mark Jack discussed the engagement letter from George, Morgan and Sneed, for Audit on FY 2024/2025, not to exceed \$15,950.00. Commissioner Brandon Tatarevich made a motion to approve the letter of engagement from George, Morgan and Sneed, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carried.

Went into Executive Session at 11:24

Back into regular session at 12:09

**Item 12. 221 Judd Street:** Commissioner Ben Overholt made a motion to proceed as deliberated and authorize signers to sign contract seconded, by Commissioner Saxon Bailey. Vote 4-, motion carried.

**Item 13. City of Willow Park:**

Commissioner Brandon Tatarevich made a motion to approve the new lease with City of Willow Park and allow Commissioners Mark Jack and Ben Overholt to sign, seconded by Commissioner Saxon Bailey. Vote 4-0, motion carried.

**Item 14. Next Meeting:**

February 12, 2026, at 10:00 am.

**Item 15. Adjourn:**

Commissioner Saxon Bailey made a motion to adjourn at 12:12, seconded by Commissioner Brandon Tatarevich. Vote 4-0, motion carried.

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Ben Overholt – Secretary

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Date